

## **POLICY: HUMAN RIGHTS COMMITTEE**

**POLICY STATEMENT:** It is the policy of the Bureau of Developmental Disabilities Services (BDDS) that a Human Rights Committee (HRC) shall operate under the authorization of an executive director or board of directors of a provider company, or the director or designee for DDRS established Human Rights Committees.

### **DETAILED POLICY STATEMENT**

1. A Human Rights Committee shall:
  - a. be authorized by:
    - i. the executive director or board of directors of the Provider company establishing the committee; or
    - ii. the Director or designee for DDRS established Human Rights Committees;
  - b. include a chairperson who:
    - i. is not an owner, director, officer, employee, contractor, subcontractor or agent of a BDDS approved Provider Entity authorizing the committee; and
    - ii. is responsible for coordinating the committee's functions;
  - c. execute its functions within the guidelines of a written policy,
  - d. consist of, in addition to the chairperson:
    - i. at least one person who meets Behavioral Support Services provider qualifications per 460 IAC 6-4.3-2;
    - ii. at least one person with one or more years of work experience in the field of developmental disabilities who is:
      1. a physician;
      2. a licensed nurse; or
      3. a person who holds at minimum of a bachelor's degree in:
        - a. Occupational Therapy;
        - b. Physical Therapy;
        - c. Speech-Language Pathology;
        - d. sociology;
        - e. special education;
        - f. rehabilitation;
        - g. psychology, or
        - h. Other related human services field;
    - iii. at least one person with a developmental disability.
  - e. require participation of a minimum of 3 members for any meeting during which decisions involving Individual entitlements or rights are made, and

- f. disallow participation in committee deliberation and decision making by members of the Individualized Support Team of the Individual whose entitlements or rights are being addressed.
2. In the event of multiple Human Rights Committee reviews of an entitlement or rights issue affecting an Individual, the hierarchy of Human Rights Committees having authority is as follows, with the HRC in section “a” below having the highest authority, and the HRC in section “d” below having the lowest authority:
  - a. a HRC established by DDRS;
  - b. a HRC established by the Individual’s Residential Habilitation Services (RHS) Provider;
  - c. a HRC established by the Individual’s vocational or employment services Provider;
  - d. a HRC established by a Behavioral Support Services Provider.

## DEFINITIONS

“BDDS” means bureau of developmental disabilities services as created under IC 12-11-1.1-1.

"DDRS" means the division of disability and rehabilitative services as established by IC 12-9-1-1.

## REFERENCES

IC 12-8-8-4  
IC 12-9-2-3  
460 IAC 6-10-12

Approved by: Julia Holloway, DDRS Director